

# Living Independently off Campus *(continued)*

## ON-CAMPUS RESOURCES FOR OFF-CAMPUS STUDENTS

### Living Off Campus

<http://www.livingoffcampus.buffalo.edu>

102 Harriman Hall, South Campus

(716) 829-2493

E-mail: [stu-offcampus@buffalo.edu](mailto:stu-offcampus@buffalo.edu)

Office Hours: 9:00 a.m. to 5:00 p.m.

Monday through Friday

Here, you and your student will find resources and referrals related to living off campus.

### SBI Off-Campus Housing Office

<http://www.offcampushousing.buffalo.edu>

350 and 365 Harriman Hall, South Campus

(716) 829-2224

Office Hours: Vary throughout the year

The Off-Campus Housing Office, which is a student-run service, is sometimes a good place to begin an apartment search. This office maintains listings of some available off-campus properties for rent and/or sublet.

However, students and parents need to keep in mind that this is a listing service and that the listings are neither inspected nor endorsed by the University. It is absolutely essential that students thoroughly check out potential rental properties that they find through the Off-Campus Housing Office or through any other source.

### SBI Legal Assistance

<http://www.subboard.com/legal>

377 Student Union, North Campus

(716) 645-3056

E-mail: [grouplegal@hotmail.com](mailto:grouplegal@hotmail.com)

Office Hours: Vary throughout the year

Students have to understand that leases are legal documents and, as such, must be thoroughly read and checked very carefully prior to signing. Before signing a lease, you may want to suggest that your son or daughter visit Legal Assistance, a non-profit, non-partisan research and counseling organization on campus. This office will review a lease free of charge for any currently registered UB student. They also conduct seminars and provide pamphlets on various issues, including landlord-tenant responsibilities, sample leases, and damage report checklists.

## Campus Dining & Shops

<http://www.myubcard.com>

146 Fargo Quad, Ellicott Complex, North Campus

(716) 645-2521

E-mail: [ubdining@buffalo.edu](mailto:ubdining@buffalo.edu)

Office Hours: 8:00 a.m. to 4:30 p.m.

Monday through Friday

### SERVICES PROVIDED

- ◆ Dining Services
- ◆ Campus Cash
- ◆ UB Card
- ◆ Campus Shops
- ◆ Greetings from Home
- ◆ Vending Machines
- ◆ ATMs
- ◆ Campus Catering

### DINING SERVICES

#### Meal Plans

<http://www.myubcard.com/dining/mealplans>

Campus Dining & Shops operates four residence hall dining centers along with numerous restaurants and

snack bars. All food preparation is done on campus. Freshman meal plans consist of a set number of meals per week and include a fixed amount of Dining Dollars. All meal plans are tax-free. Food purchases made with Dining Dollars are tax-free at the time of purchase. The residence hall centers, which serve breakfast and dinner, offer a variety of options, including vegan and vegetarian food, in an all-you-care-to-eat environment. To ease the transition to college life, every freshman living in a residence hall is automatically enrolled in the Dining Services program for the first year. Each student is automatically assigned the Gold Plan, which includes every meal served in the residence hall dining centers accompanied by Dining Dollars. If your son or daughter finds that the Gold Plan does not suit his or her particular needs, he or she can select a different plan during the first week of school. **EVERY STUDENT IS PERMITTED ONE FREE MEAL PLAN CHANGE. A 20 DOLLAR CHARGE IS APPLIED TO EACH ADDITIONAL CHANGE.** The meal plan change periods are posted at all Dining Services locations and on the Campus Dining & Shops web site, <http://www.myubcard.com>.

# Campus Dining & Shops *(continued)*

## Dining Dollars

<http://www.myubcard.com/diningdollars>

Dining Dollars consists of funds that are maintained in a debit account that can only be used in UB Dining Services locations. Students use Dining Dollars to pay for lunch and snacks, which are available at all UB Dining Services food courts, restaurants, snack bars, kiosks, and vending machines in various locations on both campuses. All Dining Services food purchased with Dining Dollars is tax-free. If the balance runs low, you or your son or daughter can add to the account with cash, check, or credit card or it can be billed to the student account.

## SPECIAL DIETS AND NUTRITION

<http://www.myubcard.com/dining/nutrition>

If your son or daughter requires a special diet or has questions relating to nutrition and wellness, he or she should contact, Anita Hathaway, Registered Dietician, at (716) 645-2521 or [abathawa@buffalo.edu](mailto:abathawa@buffalo.edu).

## CAMPUS CASH

<http://www.myubcard.com/campuscash>

Campus Cash is a prepaid debit account that students can use to make purchases at most food and retail locations on campus, including Dining Services locations as well as some off-campus vendors. Unlike Dining Dollars, any purchase made with Campus Cash is taxable. Campus Cash offers the convenience of a credit card without the credit risk. There is no fee to open the account. If the balance runs low, you or your son or daughter can add to the account with cash, check, or credit card or it can be billed to the student account. The funds carry over from one semester to the next. A monthly inactivity fee may be applied starting after four consecutive months of inactivity. When a student graduates or leaves the University, he or she can request a refund of any unused Campus Cash balance (minus a processing fee). Some restrictions apply; refer to <http://www.myubcard.com> for additional information.

## UB CARD

<http://www.myubcard.com/ubcard>

The UB Card Office maintains the University's identification card program and associated services, including Dining Services Customer Service, Dining Dollars, and Campus Cash. The UB Card is the official identification card for all students, faculty, and staff. Your son or

daughter will use this card whenever he or she needs to be identified as a member of the UB community, including use of University facilities, admission to athletic events, and access to his or her residence hall (if your student is an on-campus resident). The UB Card will also function as your son or daughter's Dining Services meal card, vending machine card, and University Library card. If your student loses his or her UB Card (or finds another person's card), he or she should contact the UB Card Office **IMMEDIATELY**, either in person; online at the UB Card web site, <http://www.myubcard.com>, or by calling (716) 645-6344 between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday. At all other times, your son or daughter should call (800) LOST UB (567-8821). Once a student reports a missing UB Card, the UB Card Office deactivates it and issues a new card. There is a fee to replace a missing or lost UB Card.

## CAMPUS SHOPS

<http://www.myubcard.com/shops>

Campus Shops operates Campus Tees in the Student Union along with a number of convenience stores where students can buy groceries, health and beauty items, UB apparel, and gifts. Campus Shops also rents and sells refrigerators and offers limited summer storage in the Ellicott Complex. For information about summer storage, your son or daughter should contact the manager of the Elli (convenience store located in the Ellicott Complex).

## GREETINGS FROM HOME

<http://www.myubcard.com/shops/greetingsfromhome>

The Greetings from Home program is a great way to surprise your son or daughter with a special gift. There are many packages from which you can choose for birthdays, holidays, special occasions, or even for no reason at all. For details and/or to place an order, call (877) 226-7878 (toll free) or visit <http://www.myubcard.com/shops/greetingsfromhome>.

## VENDING MACHINES

<http://www.myubcard.com/vending>

Campus Dining & Shops has over 250 vending machines on campus where students can find a quick snack or drink between classes. Dining Dollars and Campus Cash can both be used in most vending machines on campus.